

Full-Time Teacher (Primary/Secondary English Language)

Responsibilities:

- Design and implement instructional activities that foster active learning and student engagement.
- Establish and communicate clear, measurable learning objectives for all lessons and units.
- Organize and prepare the classroom environment to facilitate effective instructional activities.
- Develop and curate a diverse range of instructional materials and resources to enhance learning.
- Differentiate instructional methods and select varied resources to address diverse learning styles and student needs.
- Integrate relevant technology into the instructional process to enhance teaching and learning.
- Monitor, assess, and document student performance, progress, and developmental growth.
- Design and administer a variety of formative and summative assessments, including quizzes, tests, and examinations.
- Maintain accurate, detailed, and comprehensive records of student progress and achievement.
- Compile and present formal reports on student performance and classroom activities.
- Establish and maintain a positive, productive, and respectful classroom learning environment.
- Uphold and enforce school policies and behavioral standards in accordance with the institutional disciplinary system.
- Implement appropriate and consistent disciplinary measures to address behavioral issues.
- Provide pastoral support and guidance, including academic counseling and student advocacy.
- Maintain regular and proactive communication with students, colleagues, and parents regarding student progress and needs.
- Engage in continuous professional development to remain current with subject matter, educational resources, and pedagogical methodologies, and refine instructional plans accordingly.
- Conduct targeted remedial sessions to support underperforming students in achieving core academic competencies.
- Collaborate with form teachers to maintain classroom discipline and promote the overall well-being of students.
- Fulfill all other duties as assigned by the Principal or Head of Department.

Requirements:

- Basic degree holder (English major) or above with at least 1 years of relevant working experience.
- Qualifications in TEFL/TESOL/CELTA highly preferred
- Familiar with Singapore curriculum
- Passionate about teaching and are constantly able to see the best in a child
- Dynamic and energetic
- Mature and independent
- Conversant in a Chinese language besides English
- Competent PC skills