

ACCOUNTING



ACCA Qualifications

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*First Intuition (FI) operates 21 study centres across the UK. Over 10,000 students now use FI for their professional accountancy & apprenticeship training each year - achieving industry leading results.

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SSTC INSTITUTE

1 Maritime Square, #13-01 HarbourFront Centre Singapore 099253

🕿 + 65 6235 5685 | 🖂 info@sstc.edu.sg

www.sstc.edu.sg | F www.facebook.com/sstcinstitute

ACCA EXAMINATION PREPARATION

Foundations in Accounting Modules

YOUR ACCA JOURNEY

Practical Experience Requirement (PER) - three years' practical experience

Foundations No qualifications or relevant experience required to make a start ACCA DIPLOMA IN FINANCIAL AND MANAGEMENT ACCOUNTING (RQF LEVEL 2) Recording Financial Transactions

Management Information

Foundations in Professionalism*

ACCA DIPLOMA IN FINANCIAL AND MANAGEMENT ACCOUNTING (RQF LEVEL 3)

Maintaining Financial Records

Maintaining Costs and Finance

oundations in Professionalism*

Applied Knowledge If you have an A-Level or equivalent qualification or a non-accountancy/ finance degree

finance degree

ACCA DIPLOMA IN ACCOUNTING
AND BUSINESS (RQF LEVEL 4)

AND BUSINESS (RQF LEVEL 4)

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langgement Accounting

Foundations in Professionalism*

*If students intend to complete more than one qualification, they only need to successfully complete this module once

Applied Skills

If you already have an ACCA Diploma in Accounting and Business, the CAT qualification, or relevant accounting or finance qualification

Taxation

Performance Management

udit and Assurance

orporate and Busines

inancial Management

Ethics and Professional Skills Module (EPSM)

Fundamental to ACCA's qualifications - they apply to all learners

EPSM prepares learners for the Strategic Professional exams as well as providing learners with the skills needed to become a trusted finance professional in today's digital world.

Strategic Professional

If you already have an accountancy or finance degree

Essentials

trategic Business Leader

Strategic Business Reporting

Intions (Pick two)

Advanced Audit and Assurance

Advanced Financial Management
Advanced Performance

Advanced Taxation

ACCA DIPLOMA IN FINANCIAL AND MANAGEMENT ACCOUNTING (RQF LEVEL 2)

Who is this for?

This qualification is for anyone planning to work, or already working as:

- a junior accounts clerk
- a junior bookkeeper for an SME
- in a range of accounting administration roles within an accounting department of a larger organisation or financial shared service centre

Eligibility Criteria

To be awarded the ACCA Diploma in Financial and Management Accounting (RQF Level 2), learners must have successfully completed all examinations (at least one of which must have been sat and passed) and have completed the Foundations in Professionalism module.

Key Knowledge/Skills Assessed

- Collecting accounting data from primary business transactions
- Recording financial and cost accounting information in a suitable form for processing into, or use within internal or external financial or management accounting reports using manual and computer systems

ACCA DIPLOMA IN FINANCIAL AND MANAGEMENT ACCOUNTING (RQF LEVEL 3)

Qualification Rationale

This qualification is for anyone planning to work, or already working as:

- a bookkeeper or cost clerk in an SME
- or someone in an accounting administration role within an accounting department of a larger organisation

In financial shared service centres, this qualification would suit those working as an assistant to the financial managers in a variety of roles as it gives a good grounding in general accounting skills in financial and management accounting functions of either service or manufacturing sector organisations.

Eligibility Criteria

To be awarded the ACCA Diploma in Financial and Management Accounting (RQF Level 3), learners must have successfully completed all examinations (at least one of which must have been sat and passed) and have completed the Foundations in Professionalism module.

Key Knowledge/Skills Assessed

 The processing of financial and cost accounting information in a suitable form for conversion into internal or external financial or management accounting reports, including cash management, using manual and computer systems

These qualifications also develop competence in professional skills like:

- complying with legal requirements
- developing professional values
- improving personal effectivenessbehaving ethically at work

RECORDING FINANCIAL TRANSACTIONS [FA1]

OBJECTIVE

To develop knowledge and understanding of:

- the main types of business transactions and documentation
- how these are recorded in an accounting system up to the trial balance stage

DURATION

18 hours

FEES

S\$401.12 (inclusive of GST)

MANAGEMENT INFORMATION [MA1]

OBJECTIVE

To develop knowledge and understanding of providing basic management information in an organisation to support management in planning and decision-making

DURATION

18 hours

FEES

S\$401.12 (inclusive of GST)

MAINTAINING FINANCIAL RECORDS [FA2]

OBJECTIVE

To develop knowledge and understanding of:

- the underlying principles and concepts relating to Maintaining Financial Records
- technical proficiency in the use of double-entry accounting techniques including the preparation of basic financial statements

DURATION

24 hours

FFFS

S\$511.21 (inclusive of GST)

MAINTAINING COSTS AND FINANCE [MA2]

OBJECTIVE

To develop knowledge and understanding of how to prepare, process and present basic cost information to support management in planning and decision-making in a variety of business contexts.

DURATION

24 hours

FEES

S\$511.21 (inclusive of GST)

FOUNDATIONS IN PROFESSIONALISM

This module is an online interactive module, designed to help learners understand and demonstrate what it means to act professionally and ethically in the work they carry out.

Once registered with ACCA, learners can access the module through the online portal, myACCA.